DEMAREST BOARD OF EDUCATION

AGENDA – REGULAR MEETING

October 18, 2011

7:30 P.M.

I. <u>OPENING</u>

- A. Meeting called to order.
- B. Board President's Announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing three newspapers: The Record, The Press Journal and The Suburbanite.

- C. Flag Salute.
- D. Roll Call: Galtieri, Geisenheimer, Geller, Majeski, Molina, Woods and Holzberg
- E. Move to accept the minutes of the:

Regular Meeting - September 20, 2011

Moved by:

Seconded:

Action (v):

- F. Review of correspondence.
- II. BOARD PRESIDENT'S REPORT
- III. <u>SUPERINTENDENT'S REPORT</u>
- IV. <u>REVIEW OF AGENDA</u>
 - A. Board members review the items.
 - B. Move to open the meeting to public discussion limited to agenda items.

Moved by: Seconded: Action (v):

- C. Public discussion.
- D. Move to close the meeting to public discussion.

Moved by: Seconded: Action (v):

V. <u>ACTIONS</u>

A. Instruction - Staffing

1. Move to approve the employment of the following substitute teachers for the 2011/2012 school year, as recommended by the Chief School Administrator:

Ashley de	e Graff		All	ison Bay	er			
	Moved by: Action (RC):	G	Gei	Gel	Mai	М	Second W	ded: H

2. Move to approve the provisional employment of Angela Niznik as a substitute teacher for the 2011/2012 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A 18A:6-7.1 et seq. (revised 6/30/98).

Moved by:					5	Second	ded:
Action (RC):	G	Gei	Gel	Maj	М	W	Н

3. Move to approve Samantha Sorrentino, BA Step 1, as a long term substitute teacher (maternity leave replacement for K. Erol) effective October 5, 2011 to November 23, 2011, as recommended by the Chief School Administrator.

Moved by:					3	Second	ded:
Action (RC):	G	Gei	Gel	Maj	М	W	Н

B. Instruction – Pupils/Programs

1. Move to approve the 2011/2012 IDEA Carry Over in the amount of \$22,879 as follows, as recommended by the Chief School Administrator.

20-251-100	-562-0-0000		\$		22,879			
	ved by: tion (RC):	G	Gei	Gel	Maj	М	Second W	led: H

2. Move to approve a Special Education Tuition contract with the Closter Board of Education for Student ID # 260003 attending the Preschool Learning/Language Disability Class at Hillside School for the 2011/2012 school year at a cost of \$14,752 paid semi-annually, as recommended by the Child Study Team.

Moved by:						Second	ded:
Action (RC):	G	Gei	Gel	Maj	М	W	Н

3. Move to approve a Kimberly Steimke to provide Home Instruction, not to exceed 4 hours per week, at a rate of \$33/hour for Student ID # 00022000, as recommended by the Chief School Administrator.

Moved by:					3	Second	ded:
Action (RC):	G	Gei	Gel	Maj	М	W	Н

C. Support Services - Staffing

None

D. <u>Support Services – Board of Education</u>

1. Move to approve the first payment in the amount of \$216,519.25 to Arch-Concept Construction, Inc. for the Demarest Middle School roof project, as reviewed by LAN Associated, as recommended by the Chief School Administrator.

Moved by:					3	Second	ded:
Action (RC):	G	Gei	Gel	Maj	М	W	Н

V. ACTIONS (Continued)

D. Support Services – Board of Education (Continued)

2. Move to accept and submit the 2011 Annual Facilities Checklist for submission to the Executive County Superintendent, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): G Gei Gel Maj M W H

3. Move to the following resolution for submission to the Executive County Superintendent, as recommended by the Chief School Administrator.

DEMAREST BOARD OF EDUCATION RESOLUTION SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN

WHEREAS, the Department of Education requires New Jersey School Districts to submit threeyear maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of Demarest School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid, now, therefore

BE IT RESOLVED, that the Demarest School District hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Demarest School District in compliance with Department of Education requirements.

Moved by:						Second	ded:
Action (RC):	G	Gei	Gel	Maj	М	W	Н

4. Move to approve the continued participation in the Middlesex Regional Education Services Commission (MRESC) Cooperative Price Agreement, as recommended by the Chief School Administrator (as distributed).

Moved by: Seconded: Action (RC): G Gei Gel Maj M W H

5. Move to approve the second reading and adoption of the following Policies, Regulations, By Laws and/or Exhibits, as recommended by the Chief School Administrator:

	500	0	90	00				
	<u>Series</u> 5141.23		Se	ries				
			9	111				
Moved by:					ļ	Secon	ded:	
Action (RC):	G	Gei	Gel	Mai	М	W	Н	

6. Move to approve the first reading and adoption of the following revised Policies/Regulations, as recommended by the Chief School Administrator:

	400	0	60	00				
	Seri	es	Se	ries				
	4111 4211		61	42.4				
Moved by: Action (RC):	G	Gei	Gel	Maj	M	Secon W	ded: H	

D. Support Services – Board of Education (Continued)

7. Move to approve the first reading of new Policy/Regulation 5131.10, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): G Gei Gel Maj M W H

8. Move to approve the attendance of Dana Cherna, School Librarian, at the NJASL School Library Conference held at Ocean Place Resort on December 2, 2011 in Long Branch, NJ, with reimbursement for registration in the amount of \$85 and mileage at the statutory rate, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): G Gei Gel Maj M W H

E. Support Services – Fiscal Management

1. Move to confirm the September $16^{th} - 30^{th}$, 2011 payroll in the amount of \$309,214.30.

Moved by:						Second	ded:
Action (RC):	G	Gei	Gel	Maj	М	W	Н

2. Move to confirm the October $1^{st} - 15^{th}$, 2011 payroll in the amount of \$314,224.68.

Moved by:						Second	ded:
Action (RC):	G	Gei	Gel	Maj	М	W	Н

3. Moved to approve the September 2011 bills in the amount of \$313,472.93, as follows:

Subtotal Per Fund	Amount
10 General Current Fund Expense Funds	\$313,472.93

Each Board Member does hereby abstain as to his/her own payment for reimbursement of fingerprinting fees. The individual Board Member's vote herein shall constitute a vote as to the payment of all other bills.

Moved by:					Ś	Second	ded:
Action (RC):	G	Gei	Gel	Maj	М	W	Н

4. Move to approve the following resolution:

<u>Receipt of Certification from Board Secretary</u> Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson, certify that as of September 30, 2011, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

Moved by:					Ś	Second	ded:
Action (RC):	G	Gei	Gel	Maj	М	W	Н

5. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of September 30, 2011 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been overextended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Moved by:						Second	ded:
Action (RC):	G	Gei	Gel	Maj	М	W	Н

V. ACTIONS (Continued)

E. Support Services – Fiscal Management (Continued)

6. Move to acknowledge receipt of August 31st, 2011 Report of the Board Secretary, 148 and Report of the Treasurer, A-149.

Moved by:					3	Second	ded:
Action (RC):	G	Gei	Gel	Maj	М	W	Н

7. Move to confirm the following transfers:

From:	Account		Amount
11-230-100-610-2-6190-23	Travel		\$ 100
То	Account		Amount
11-230-100-580-2-0000-23	Travel		\$ 100
Moved by:			Seconded:
Action (RC): G	Gei Gel	Maj M	W H

F. Other

1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, November 8, 2011 at 7:00 p.m. to discuss personnel, negotiations and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

Moved by:						Secon	ded:
Action (RC):	G	Gei	Gel	Maj	М	W	Н

2. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, November 15, 2011 at 7:00 p.m. to discuss personnel, negotiations and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to public at a future date.

Moved by: Seconded: Action (RC): G Gei Gel Maj M W H

VI. <u>REPORTS</u>

VII. PUBLIC DISCUSSION

A. Move to open the meeting to public discussion.

Moved by:	Seconded:	Action (v):
-----------	-----------	-------------

B. Move to close the meeting to public discussion.

Moved by: Seconded: Action (v):

VIII <u>EXECUTIVE SESSION (Continuation as needed)</u>

A. Move to reenter the Executive Session to discuss personnel/legal matters/negotiations.

Moved by:	Seconded:	Action (v):
-----------	-----------	-------------

B. Move to close the Executive Session and reenter the public session.

Seconded:

Action (v):

IX. <u>ADJOURNMENT</u>

A. Move to adjourn at _____ P.M.

Moved by:

Seconded:

Action (v):

DEMAREST BOARD OF EDUCATION

ADDENDUM TO AGENDA-REGULAR MEETING

October 18, 2011

7:30 PM

V. ACTIONS (Continued)

B. Instruction – Pupils/Programs (Continued)

Amend Resolution No. 3

3. Move to approve Kimberly Steimke and Shana Ginley to provide Home Instruction, not to exceed 10 hours per week jointly, at a rate of \$33/hour for Student ID# 000220001, as recommended by the Chief School Administrator.

Moved by:					Seconded:		
Action (RC):	G	Gei	Maj	М	S	W	Н

Add Resolution No. 4

4. Move to approve Michael Ciccone to observe Kristin Konight for four hours per week, at Luther Lee Emerson and County Road School, as recommended by the Chief School Administrator.

Moved by:						Seco	nded:
Action (RC):	G	Gei	Maj	М	S	W	Н

D. Support Services - Board of Education (Continued)

Add Resolution No. 9

9. Move to approve the revised Uniform State Memorandum of Agreement with the Demarest Police Department for the 2011-2012 school year, as recommended by the Chief School Administrator.

Moved by:				Seconded:		
Action (RC):	G	Gei	Gel Maj	М	W	Н